Welcome to a meeting of the Animal Control Commission of the City of San Bernardino.

- Anyone who wishes to speak during public comment or on a particular item will be required to fill out a speaker slip. Speaker slips must be turned in to the Secretary. You may email your request to speak to perez_me@sbcity.org prior to 3:00 p.m. Each request will cover one speaker. Those who wish to speak must submit their own request to be called on by the Chairperson.
- There is a 3-minute-per-person time limit for all comments, excluding quasi-judicial hearings.
- Written comment on any item may also be submitted to the Secretary to be included in the meeting record. It will not be read aloud by the Secretary.
- Those who wish to speak on public or quasi-judicial hearing items will have three minutes for each item.
- All who wish to speak, including Commissioners and staff, need to be recognized by the Chairperson or Vice-Chairperson before speaking.
- Please contact Melina Perez-Ramirez at (909)384-5602 two working days prior to the meeting for any requests for reasonable accommodation to include interpreters.
- All documents for public review are on file with the City Clerk’s Office or may be accessed online by going to www.sbcity.org.
- Please turn off or mute your cell phone while the meeting is in session.
CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS FOR ITEMS LISTED AND NOT LISTED ON THE AGENDA

A three-minute limitation shall apply to each member of the public who wishes to address the Animal Control Commission on any item on the agenda. There is no limit to the number of items that may be discussed within the three-minute time limit. To be called on by the Chairperson, please turn in individual speaker slips to the Secretary by 4:00 p.m. the day of the meeting. If you wish, you may email your speaking request to perez_me@sbcity.org prior to the beginning of the meeting. Emailed requests to speak will not be accepted from anyone but the person requesting to speak.

CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items unless a Commissioner requests that the item be considered in its normal sequence on the agenda.

1. Approval of Draft Minutes

   Recommendation: Approve the minutes of the Regular Animal Control Commission Meeting of December 11, 2019

   End of Consent Calendar

2. Nominations and Election for Offices of Chairperson and Vice Chairperson for 2020

   Recommendation: Nominate and Elect for Offices of Chairperson and Vice Chairperson for 2020

3. Vice Chairperson Halfman-Oral Report Regarding Commission’s Requested Involvement with Animal Control Director Recruitment Process

4. Vice Chairperson Halfman-Report Regarding Meeting with Best Friends Animal Society Regional Manager Sheila McLain
5. Vice Chairperson Halfman-Recommendation for Councilperson and City Employee to Attend California Animal Shelter Summit in February 2020

Recommendation: Review, approve and forward letter of recommendation to Mayor and City Council

6. Animal Control Statistics Review

7. ADJOURNMENT

The next regular meeting of the Animal Control Commission will be held on Wednesday, February 12, 2020 at 4:00 p.m. in the Board Room located at 201 North "E" Street, 3rd Floor, San Bernardino, California 92401.
City of San Bernardino
290 North D Street
San Bernardino, CA 92401
http://www.sbcity.org

DRAFT MINUTES
FOR THE
ANIMAL CONTROL COMMISSION
OF THE CITY OF SAN BERNARDINO

WEDNESDAY, DECEMBER 11, 2019
BOARD ROOM

CALL TO ORDER

The Regular Meeting of the Animal Control Commission of the City of San Bernardino was called to order by Vice Chairperson Halfman at 4:01 p.m., Wednesday, December 11, 2019, in the Board Room, 201 North "E" Street, San Bernardino, CA, 92401.

PLEDGE OF ALLEGIANCE

Commissioner Blake led the Pledge of Allegiance.

ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacant</td>
<td>Commissioner, Ward 1</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Gary Blake</td>
<td>Commissioner, Ward 2</td>
<td>Present</td>
<td>4:00 p.m.</td>
</tr>
<tr>
<td>Jodi Buckley</td>
<td>Chairperson, Ward 3</td>
<td>Excused</td>
<td></td>
</tr>
<tr>
<td>Charlotte LeVecque</td>
<td>Commissioner, Ward 4</td>
<td>Present</td>
<td>4:00 p.m.</td>
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<tr>
<td>Jeffrey Frank</td>
<td>Commissioner, Ward 5</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Maxine Henderson</td>
<td>Commissioner, Ward 6</td>
<td>Present</td>
<td>4:00 p.m.</td>
</tr>
<tr>
<td>Marilyn Taub</td>
<td>Commissioner, Ward 7</td>
<td>Present</td>
<td>4:00 p.m.</td>
</tr>
<tr>
<td>Angela Halfman</td>
<td>Vice Chairperson, Mayor's Appointee</td>
<td>Present</td>
<td>4:00 p.m.</td>
</tr>
<tr>
<td>Reginald Woods</td>
<td>Commissioner, Mayor's Appointee</td>
<td>Present</td>
<td>4:00 p.m.</td>
</tr>
<tr>
<td>Captain Adam Affrunt</td>
<td>Staff Liaison</td>
<td>Present</td>
<td>4:00 p.m.</td>
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</table>
PUBLIC COMMENTS FOR ITEMS LISTED AND NOT LISTED ON THE AGENDA
None.

CONSENT CALENDAR

1. Approval of Draft Minutes
   
   **Approved**
   
   **Motion:** Approve the minutes of the Animal Control Commission Regular Meeting of November 13, 2019.

   **RESULT:** APPROVED [UNANIMOUS]
   **MOVER:** Gary Blake, Commissioner, Ward 2
   **SECONDER:** Charlotte LeVecque, Commissioner, Ward 4
   **AYES:** Blake, LeVecque, Henderson, Taub, Halfman, and Woods
   **ABSENT:** Frank
   **EXCUSED:** Buckley

   **END OF CONSENT CALENDAR**

2. Discussion of Commissioner’s Duties and Related Article

   Vice Chairperson Halfman encouraged commissioners to read the article to see how it relates to the Commission’s duties.

3. Discussion of Public Meeting Decorum

   Commissioner Blake stated that the public is encouraged to attend meetings, speak, and/or observe. However, when the meeting needs redirecting, the Chair, Vice Chair, or Staff Liaison should bring the meeting back on track; it is not the duty of the public to engage the commission from the audience.

4. Discussion of Mayor and City Council December 4, 2019 Agenda Item #1: Animal Shelter Assessment and Repair Costs

   This item was briefly discussed.

5. Discussion of Mayor and City Council December 4, 2019 Agenda Item #2: Establishment of the Animal Services Department

   This item was briefly discussed.

6. Discussion of Commission’s Role in Selection Process of Proposed Director of Animal Services

   Commissioner Blake hopes the Commission can participate in the selection process and question the final candidates. Commissioner Woods recommended the Chair meet with the City Manager to see how the Commission can be
integrated into the process. Vice Chairperson Halfman said she will request a meeting and asked if any commissioners wished to attend. Commissioner Woods is willing to attend.

7. **Subcommittee Update-Community Outreach**

Best Friends Regional Director (Sheila) is going to schedule an informal visit to the Shelter and is willing to meet with Commissioners. Commissioners LeVecque and Henderson are willing to meet with Sheila, along with Vice Chairperson Halfman. A report will be brought back to the full Commission.

8. **Animal Control Statistics Review**

Vice Chairperson Halfman shared data she converted to percentages from the raw data provided by Captain Affrunti on Animal Control statistics.

9. **Adjournment**

The meeting adjourned at 4:49 p.m.

The next *Regular Meeting* of the Animal Control Commission will be held on Wednesday, January 8, 2020, at 4:00 p.m., in the Board Room located at 201 North “E” Street, San Bernardino, California 92401.

By: ________________

Susanna Sandoval
On December 17, 2019, Commissioners Leveque and Halfman met with Sheila McLalin, Regional Manager, Pacific Region, Best Friends Animal Society, at San Bernardino City Shelter.

We gave her a tour and debriefed afterwards about the shelter, AC Director and new department apart from the police department, the need for spay/neuter awareness campaigns and more opportunities for free and reduced spay/neuter as well as microchips and vaccines. There are opportunities from the San Bernardino Valley Humane Society and organizations like POPCO (provides vouchers for unincorporated San Bernardino and SB County pet owners) and Daisy's Hope Foundation, but given the magnitude of people not spay/neutering, microchipping, etc. based on intake numbers at San Bernardino City Shelter of unaltered, unchipped animals, there are not enough low cost and free opportunities to make an impact.

We also spoke about:

1. LA City's New Hope policy for rescue pulls as a resource: can be found HERE (under animal availability): 
2. Feral cats in the San Bernardino streets and brought to SBC. A great resource for TNR & RTF programs: https://resources.bestfriends.org/article/community-cat- programs-handbook-strays-and-ferals
3. We talked briefly about setting up a "Friends of SBC" group for the shelter. Friends of Front Street Animal Shelter (city of Sacramento) is a good example with similar intake, demographics, funding, etc.
4. Humane legislation just passed is included below.

AB 588 – Dog bite disclosures: This bill requires shelters and rescues to disclose in writing any known bite from a dog age 4 months+ that breaks skin and the circumstances relating to the bite. READ MORE

SB 245 – Free pet adoptions for veterans: This law prohibits a public animal shelter from charging an adoption fee for a dog or cat if the person presents a valid driver's license or ID card with the word "VETERAN" printed on it. READ MORE

AB 1565 – Stray Kitten Adoptions: This bill authorizes a kitten under 8 weeks of age that is reasonably believed to un-owned to be available immediately for adoption beginning on the day on which the kitten is seized, taken up, or impounded through the entire holding period. Please note: "(B) Nothing in this paragraph supersedes or otherwise limits the requirements in Section 31751.3 or Sections 31760 to 31762, inclusive, to ensure that a kitten sold, given away, or transferred to a new owner is or will be spayed or neutered." READ MORE

If there were any other resources or information you wanted just let me know. And when you have a chance I'd like to see the data you have for the shelter.

Sheila McLalin
Regional Manager, Pacific
Best Friends Animal Society
January 2, 2020

Honorable Mayor and City Council
City of San Bernardino
290 N. D Street
San Bernardino, CA 92401

Re: California Animal Shelter Summits

On behalf of the Animal Control Commission, we recommend that at least one councilmember and one City employee attend the inaugural “California Animal Shelter Summits-Southern California Animal Shelter Summit,” recommended by Best Friends Animal Society. Detailed information may be found below:

California Animal Welfare Funders Collaborative is hosting its inaugural California Animal Shelter Summits
Southern California Animal Shelter Summit
Monday, February 10, 2020
Annenberg PetSpace
12005 Bluff Creek Dr, Playa Vista, CA 90094
Email: CAFunderCollaborative@gmail.com

Our California animal shelters and the pets we care for need California-specific solutions. So, let’s make that happen. The new California Animal Welfare Funders Collaborative is hosting its inaugural California Animal Shelter Summits in February 2020 and we want you there.

What is the California Animal Welfare Funders Collaborative (CAWFC)?
Created in August 2019, the CAWFC brings grant makers together to respond creatively and flexibly to the needs of animal shelters throughout the state of California. Founding members include Best Friends Animal Society, Michelson Found Animals Foundation, Maddie’s Fund and the Annenberg Foundation.

What are the 2020 California Animal Shelter Summits?
Taking place in southern, central and northern California, these summits are a chance for local leaders like you to get the lowdown on best practices and new ideas geared toward the specific needs of your city and county and the pets you care for.

LEADERS IN SETTING THE STANDARD OF EXCELLENCE
Just by attending, your shelter becomes eligible for a lifesaving grant through the CAWFC. With at least $200,000 in available funds, the collaborative will award grants to shelters that propose innovative ideas in lifesaving in order to improve animal welfare, preserve human-animal connections and reduce deaths in shelters.

Please join us in February 2020 as we work together to create solutions for the pets and people in our California communities.

For more information and to RSVP, click here: https://www.joundanimals.org/casummits/.

Respectfully,

Jodi Buckley, Chairperson

By:

A. Halfman, Vice Chairperson

Cc: Teri Ledoux, City Manager
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