

MINUTES
City of San Bernardino
Civil Service Board
January 24, 2017

The regular meeting of the Civil Service Board was called to order by Chairman Dennis Reichardt, at 9 A.M., January 24, 2017, in Conference Room A, 4th Floor, San Bernardino City Hall, 300 North 'D' Street, San Bernardino, California.

Pledge of Allegiance

Roll Call

Roll call was taken by the Civil Service Chief Examiner, Rebekah Kramer, with the following present: Chairman Dennis Reichardt, Vice-Chair Curtis Stout, Commissioner Dan Carlone, Commissioner Evelyn Alexander and Commissioner Jeanette Avila. Deputy City Attorney Steven Graham representing the Civil Service Board and a representative from the Human Resources Department were also present.

A-A Public Comments on items not on the Agenda

None

A-B Agenda Additions

None

CONSENT CALENDAR

A-1 Minutes of the Regular Meeting of January 10, 2017

Vice-Chair Curtis Stout moved to approve the minutes of the regular meeting of January 10, 2017. Commissioner Dan Carlone seconded the motion. The minutes were unanimously approved as submitted.

A-2 Minutes of the Regular Meeting of December 13, 2016

Vice-Chair Curtis Stout moved to approve the corrected minutes of the regular meeting of December 13, 2016 (Item A-4). Commissioner Dan Carlone seconded the motion. The minutes were unanimously approved as submitted.

A-2 Police Department Certifications

Vice-Chair Curtis Stout moved to approve Police Department Certifications to Class Code 40466 (Field Training Officer), as submitted via memorandum on January 9, 2017 and January 17, 2017, in accordance with Civil Service Rule 415. Commissioner Dan Carlone seconded the motion, which was unanimously approved.

END OF CONSENT CALENDAR

A-4 Request by, Director, Public Works Department – Approve Revised Testing Standards for Equipment Mechanic I and Equipment Mechanic II.

Commissioner Evelyn Alexander moved to approve the revised testing standards for Equipment Mechanic I and Equipment Mechanic II to include Civil Service Application review and Civil Service Supplemental Questionnaire Review. Vice-Chair Curtis Stout seconded the motion, which was unanimously approved.

A-5 Correspondence: This item is for any correspondence the Chief Examiner has received to bring to the full Board’s attention.

None

A-6 Monthly Report from Chief Examiner

The Chief Examiner provided a brief overview of the December 2016 monthly activity report. Additionally it was announced that the City Council approved a contract with Jones & Mayer for charter implantation services. The Board was advised that a briefing regarding the impact the new charter will have on the Civil Service Board of the Commissioners and the Civil Service Rules will be provided in March following the preliminary report being presented to City Council in late February. The Board was advised that that Bernice Flores, Civil Service Department Apprentice, has been appointed to a full-time position in the Police Department. On January 25, 2017 a new part-time intern will begin working with the Civil Service Department along with existing staff.

After general discussion, Commissioner Evelyn Alexander moved to receive and file the activity report for December 2016 and the Personnel Action Summary report for January 9, 2017. Commissioner Jeanette Avila seconded the motion, which was unanimously approved.

A-7 Closed Session

None

A-8 Adjournment

Commissioner Dan Carlone moved and Commissioner Jeanette Avila seconded the motion that the Board adjourn to the next regularly scheduled meeting of February 14, 2017.

Rebekah Kramer
Chief Examiner & Secretary
Civil Service