



**AGENDA
ANIMAL CONTROL COMMISSION
MEETING FOR JULY 11, 2018
4:00 P.M.**

**PERSONNEL & TRAINING CONFERENCE ROOM, 2ND FLOOR
710 N. D STREET, SAN BERNARDINO, CALIFORNIA 92401**

The City of San Bernardino recognizes its obligation to provide equal access to public services to those individuals with disabilities. Please contact Melina Perez-Ramirez at (909) 384-5602 within two working days prior to the meeting for any requests for reasonable accommodation to include an interpreter.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

	NAME	PRESENT
CHAIRPERSON	Jeffrey Frank, Ward 5	_____
VICE CHAIRPERSON	Marilyn Sauer, Mayor's Appointee	_____
COMMISSIONER	Jane Ann Godager, Ward 2	_____
COMMISSIONER	Jodi Buckley, Ward 3	_____
COMMISSIONER	Charlotte LeVecque, Ward 4	_____
COMMISSIONER	Maxine Henderson, Ward 6	_____
COMMISSIONER	Marlyn Taub, Ward 7	_____
COMMISSIONER	Vacant, Ward 1	_____
COMMISSIONER	Vacant, Mayor's Appointment	_____

ABSENT EXCUSED: _____

ALSO PRESENT: _____

A-A PUBLIC COMMENTS: A three minute limitation shall apply to each member of the public who wishes to address the Animal Control Commission on a matter on the agenda or not on the agenda. No member of the public shall be permitted to “share” his/her three minutes with any other member of the public. Written comment on any item may also be submitted to the Secretary of the Animal Control Commission prior to the start of the meeting to be included in the meeting record. Written statements will not be read aloud by Animal Control Commission.

Any writings or documents provided to a majority of the Animal Control Commission regarding any item on the agenda will be made available for public inspection on the City website (www.sbcity.org) and during normal business hours at City Clerk's Office at 215 North D Street, San Bernardino, CA 92401.

A-B APPROVE AGENDA ADDITIONS: Items not listed on the regular Agenda which need immediate action, and the need for such action came to the attention of the City subsequent to the Agenda posting—requires a 2/3 vote to add such items to the Agenda.

CONSENT CALENDAR

All Consent Calendar items listed are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or other interested person so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda. Information concerning Consent Calendar items is available for public review. Are there any Commissioners who wish to speak to a consent calendar item?

MOTION: That Consent Calendar Items A-1 through A-1 be adopted except for the following numbered items: _____, _____.

A-1 Minutes (Attachment 1)

That the minutes of the regular meeting of June 13, 2018 be approved as submitted in typewritten form.

A-2 Correspondence: This item is for any correspondence the Secretary to the Animal Control Commission has sent or received to bring to the full Commission's attention.

None

END OF CONSENT CALENDAR

A-3 Review and Discuss Direction Provided by the Mayor and City Council on June 20, 2018 Regarding the Animal Shelter

A-4 Captain's Report (Attachment 2)

A-5 Animal Control Commission Announcements

A-6 Adjournment

MOTION: That the meeting be adjourned to the next regularly scheduled meeting of Wednesday, August 8, 2018.

Any writings or documents provided to a majority of the Animal Control Commission regarding any item on the agenda will be made available for public inspection on the City website (www.sbcity.org) and during normal business hours at City Clerk's Office at 215 North D Street, San Bernardino, CA 92401.

ATTACHMENT 1



MINUTES
City of San Bernardino
ANIMAL CONTROL COMMISSION
Regular Meeting
Wednesday, June 13, 2018

The regular meeting of the Animal Control Commission was called to order by Vice Chairperson Marilyn Sauer, at 4:20 p.m., June 13, 2018, in the Personnel & Training Conference Room, 710 N. D Street, 2nd Floor, San Bernardino, California 92401.

Pledge of Allegiance

Roll Call

Roll call was taken by the Commission Secretary, **Melina Perez-Ramirez**, with the following present: **Vice Chairperson Marilyn Sauer, Commissioner Jane Godager, Commissioner Charlotte LeVecque, Commissioner Maxine Henderson and Commissioner Marlyn Taub.**

Chairperson Jeffrey Frank and Commissioner Jodi Buckley were excused.

Lieutenant Francisco Hernandez, San Bernardino Police Department, was present.

Aaron Zavala, Office of the City Manager, was present.

Correspondence

Melina Perez-Ramirez, Commission Secretary, received a correspondence from **Chairperson Frank** to be forwarded to the Commissioners in his absence. The author of the correspondence was not listed. The correspondence addressed concerns regarding the potential closure of the animal shelter.

Melina Perez-Ramirez, Commission Secretary, received a business card from **Dr. Karolyn Verville** offering wildlife rehabilitation services to the City.

A-A Public Comments

Marie Sheffler, Daisy's Hope Foundation, spoke in opposition of the animal shelter closure. She stated her concerns regarding feral cats.

Alice Chow spoke in opposition of the animal shelter closure. She stated her concerns regarding the distance of the proposed shelter for City residents.

Lydia Savala, resident, spoke in opposition of the animal shelter closure.

Alberta Vanettes, resident, spoke in opposition of the animal shelter closure. She stated her concerns regarding the current absence of license checkers.

Dr. Karolyn Vermille, Sunshine Haven, offered her wildlife rehabilitation services to the City. She distributed her business cards to the Commissioners.

Summer Stuart, Riverside, spoke in opposition of the animal shelter closure.

Jackie Bessette, resident, spoke in opposition of the animal shelter closure.

Carol Buffington, Sunshine Haven, spoke in opposition of the animal shelter closure. She addressed the negative environmental impacts that may occur without proper animal services located within the City.

A-B Agenda Additions

None

CONSENT CALENDAR

1. Minutes

Commissioner Taub made a motion that the minutes of the regular meeting of May 9, 2018 and the minutes of the special meeting of June 7, 2018 be approved as submitted in typewritten form.

Commissioner LeVecque seconded the motion.

The motion carried by the following vote:

Ayes:	Sauer, Godager, LeVecque, Henderson, and Taub
Nays:	None
Abstain:	None
Excused:	Frank and Buckley
Absent:	None

END OF CONSENT CALENDAR

2. Outsourcing Discussion

Commissioners had questions as it pertained to the staff report and proposal submitted by the County of Riverside Department of Animal Services.

Lieutenant Francisco Hernandez answered questions for the Commissioners.

3. Captain's Report

1. May 2018 Animal Control Statistics

4. Animal Control Commission Announcements

None

ADJOURNMENT

The Animal Control Commission made a motion which was unanimously carried, to adjourn at 5:19 p.m. to the next regularly scheduled meeting of Wednesday, July 11, 2018 at the Personnel & Training Conference Room, 710 N. D Street, 2nd Floor, San Bernardino, CA 92401.

Minutes Adopted by the Animal Control Commissioners:

Date Approved:

Minutes Prepared by:

Melina Perez-Ramirez
Animal Control Commission Secretary

ATTACHMENT 2



San Bernardino Animal Control Division Statistics

Inventory

	<i>May 2018</i>	<i>June 2018</i>
Dogs	139	152
Cats	187	189
Other	5	0
Total	331	341

Employee Vacancies

		<i>May 2018</i>	<i>June 2018</i>
Animal Shelter Kennel Supervisor	(1)	1	1
Animal Control- License Check P/T	(2)	2	2
Animal Shelter Office Supervisor	(1)	1	1
Animal Control Officer	(9)	3	3
Animal Control- Sr. Customer Service Rep	(4)	1	1
Animal Control Shelter Attendant	(8)	3	3
Animal Control Shelter Attendant P/T	(5)	5	5

Bites Reported

	<i>May 2018</i>	<i>June 2018</i>
Reported	31	31



City of San Bernardino Department of Animal Control

Statistics for all Cities
June 01, 2018 - June 30, 2018

Animal Intakes

	Animal Control Impounded			Public Turn Ins			Total
	Dogs	Cats	Others	Dogs	Cats	Others	
Stray	186	95	9	128	426	3	847
Adoption Returns	1	4	0	4	2	0	11
Owner Relinquished	8	8	4	41	28	0	89
Total	195	107	13	173	456	3	947

Animal Dispositions

		Dogs	Cats	Others	Total
Adopted	RESCUE GRP	174	241	6	421
		114	39	7	160
	Total	288	280	13	581
Adopted by Rescue Group		0	0	1	1
	Total	0	0	1	1
Returned to Owner		46	1	0	47
	Total	46	1	0	47
Euthanized		27	244	6	277
	Total	27	244	6	277
Others		8	16	1	25
	Total	8	16	1	25
Total		369	541	21	931

City of B- Licensing Summary

06/01/18 - 06/30/18

	Total
LIC SB-	\$ 4,830.00
LIC SN SB-	\$ 5,545.00
LIC SN SR SB-	\$ 2,575.00
LIC SRV SB-	\$ 0.00
Total	\$ 12,950.00

	Total
LIC SB-	69
LIC SN SB-	204
LIC SN SR SB-	160
LIC SRV SB-	1
Total	434

City of San Bernardino Licensing Summary

06/01/18 - 06/30/18

	Total
PENALTY-SB	\$ 420.00
Total	\$ 420.00