

CITY OF SAN BERNARDINO

Parks, Recreation & Community Services Department

AGENDA

FOR THE
Regular Meeting OF THE PARKS & RECREATION COMMISSION
OF THE CITY OF SAN BERNARDINO

Thursday, March 15, 2018

4:00 PM

OPEN SESSION

PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT
CONFERENCE ROOM at 201A NORTH "E" ST, SUITE 103, SAN BERNARDINO, CA 92401 WWW.SBCITY.ORG



Vacant City Commissioner, Mayor's Appointee	Vacant Commissioner, WARD 4
Vacant City Commissioner, Mayor's Appointee	Brian W. Davison Commissioner, WARD 5
Carlos Gomez Commissioner, WARD 1	Charle' Jacobs Commissioner, WARD 6
Frank J. Flores Commissioner, WARD 2	Janette McKaig Commissioner, WARD 7
Brenda Bell Commissioner, WARD 3	Jim Tickemyer Director of Parks, Recreation & Community Services

Welcome to a meeting of the Parks, Recreation & Community Services Department and the Parks & Recreation Commission of the City of San Bernardino.

- o *The City of San Bernardino recognizes its obligation to provide equal access to public services to those individuals with disabilities. Please contact the Parks, Recreation and Community Services Department Director (384-5030) two working days prior to the meeting for any requests for reasonable accommodation to include interpreters.*
- o *Anyone who wishes to speak during public comment or on a particular item will be required to fill out a speaker slip. Speaker slips should be turned in to staff. Public comments for agenda items that are not public hearings will be limited to three minutes. Public comments for items that are not on the agenda will be limited to 3 minutes.*
- o *Please turn off or mute your cell phone while the meeting is in session.*

NOTICE TO COMMISSIONERS

The Chairperson has requested that any Commissioner with a question on any item please contact the Director prior to the meeting. You may telephone (909) 384-5030.

CALL TO ORDER.....Janette McKaig, Chairperson

FLAG SALUTE

ROLL CALL

Attendee Name	Present	Absent	Late
City Commissioner, Vacant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City Commissioner, Vacant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner, Ward 1, Carlos Gomez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner, Ward 2/Vice-Chairperson, Frank J. Flores	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner, Ward 3 Brenda Bell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner, Ward 4, Vacant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner, Ward 5, Brian W. Davison	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner, Ward 6, Charle' Jacobs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner, Ward 7/Chairperson, Janette McKaig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director, Jim Tickemyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Director, Cynthia Crawford	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Executive Assistant to Director, Marion Vories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administrative Assistant, Lesa Nichols	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS UNABLE TO ATTEND THE COMMISSION MEETING, PLEASE CONTACT LESA NICHOLS AT (909)384-5233. THANK YOU.

1. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

This is the time set for anyone wishing to address the Commission. Any member of the public may address this meeting of the Parks and Recreation Commission. Issues brought before the Commission at this time and not already on this agenda will not be discussed by the Commission but will be referred to staff for further study, research, action and/or placed on a future Commission Agenda. Speakers who wish to present documents to the Commission may hand the documents to the staff member responsible. Anyone, wishing to address the Commission please state your name and address for the record.

2. APPROVAL OF MINUTES

A. Approval of minutes from the February 15, 2018 regular meeting.

MOTION: To approve the minutes from the February 15, 2018 regular meeting.

3. OLD BUSINESS

A.

B.

4. NEW BUSINESS

A. Park Revitalization Calendar

B. Commissioner Update on Major Park Concerns

5. ANNOUNCEMENTS

◆ Upcoming Events

- ❖ *CID Awards* – March – TBA
- ❖ *SB Arts Fest* – March 24th – Noon – 9:00 pm – San Manuel Stadium
- ❖ *Circle 2.0* – April 21st - TBA
- ❖ *Cinco de Mayo* – May 5th – 11:00 am – 6:00 pm – Court Street Square

◆ Director's Report

❖ *Agenda Items*

- *Council Agenda Items for March 7, 2018*
 - *Jerry Lewis Swim Center – Shade Structure*

❖ *Projects (Update)*

- *Jerry Lewis Swim Center filtration replacement*
- *Pool Re-plastering*
- *Nunez Pool filtration replacement*
- *On-going electrical repairs in parks*

◆ Commissioner Announcements

6. ADJOURNMENT

MOTION: That the Parks and Recreation Commission adjourn to the next regular meeting scheduled for Thursday, April 19, 2018 at 4:00 p.m. in the conference room located at 201A North "E" Street, Suite 103, San Bernardino, CA 92401.



CITY OF SAN BERNARDINO
201A North "E" Street, Suite 103
San Bernardino, CA 92401

MINUTES

FOR THE

Regular Meeting OF THE PARKS & RECREATION COMMISSION

OF THE CITY OF SAN BERNARDINO

Thursday, February 15, 2018

PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT

CONFERENCE ROOM AT 201A North "E" Street, Suite 103, SAN BERNARDINO, CA 92401

WWW.SBCITY.ORG

CALL TO ORDER

The Parks & Recreation Commission Meeting was called to order by Chairperson Janette McKaig at 4:06 p.m., Thursday, February 15, 2018 in the Conference Room at 201A North "E" Street, Suite 103, San Bernardino, CA 92401.

Attendee Name	Status	Arrived
City Commissioner, VACANT		
City Commissioner, VACANT		
Commissioner Ward 1, Carlos Gomez	Present	3:50 pm
Commissioner, Ward 2, -Frank J. Flores	Present	4:02 pm
Commissioner, Ward 3, Brenda Bell	Present	3:50 pm
Commissioner, Ward 4, VACANT		
Commissioner, Ward 5, Brian Davison	Present	3:57 pm
Commissioner, Ward 6, Charle' Jacobs	Present	3:57 pm
Commissioner, Ward 7, Janette McKaig	Present	3:53 pm
Interim Director, Jim Tickemyer	Absent	
Executive Assistant to Director, Marion Vories	Absent	
Administrative Assistant, Lesa Nichols	Present	3:50 pm

FLAG SALUTE

The Commission was led in the Pledge of Allegiance.

1. PUBLIC COMMENTS

No Public Comments

Introductions were completed to welcome new commissioner, Brenda Bell, 3rd Ward. Deputy Director, Cynthia Crawford served in place of Director, Jim Tickemyer who was unavailable to attend the meeting.

2. APPROVAL OF MINUTES –

Approval of minutes from the December 21, 2017 regular meeting.

Motion: Commissioner Davison moved to approve minutes from the December 21, 2017 regular meeting. Motion was seconded by Commissioner Flores. Voice vote reflected unanimous approval.

3. OLD BUSINESS

A. Department Fee Schedule

- *Update on Status of City Wide Review*

No update at this time. Item pulled will be brought back to commission when information is available.

4. NEW BUSINESS

A. Park Revitalization Calendar

Discussion took place regarding possible parks for revitalization projects. Commissioner McKaig mentioned Speicher Park for 7th ward. Deputy Director Crawford contacted Park Maintenance Supervisor Sean McClintock to help with discussion. Mr. McClintock stated that due to the size of Speicher and limited grass area there was not much that could be done. The suggestion was made to contact the veterans' organization regarding a possible project with them in their garden area. Deputy Director Crawford offered to contact them.

Additional discussion and suggestions regarding Nicholson Park for 6th Ward and Meadowbrook Park for 1st ward in conjunction with Veteran's Day event that may be held at that park. As well, as park in 4th ward to coincide with Neighborhood Association yearly clean-up.

Decision was made to table additional talks until next meeting to have Director Tickemyer available.

Motion: Commissioner Davison moved to table discussion of Parks Revitalization Calendar to next scheduled meeting on March 15, 2018. Motion seconded by Commissioner Flores. Voice vote reflected unanimous approval.

B. KaBoom Playground Grant Application

Information provided to commissioners regarding status of grant application. New playground will be placed in front of senior center at Perris Hill Park. Commissioner Flores is heading the fundraiser to secure matching funds necessary for grant. Department is reaching out to the YMCA as well as local schools for assistance on design and build day.

Minimum of 15 volunteers needed for design day. Co-sponsor will assist in providing volunteers on build day. Co-sponsor unknown at this time. Design day set for week of March 19 – 23 (not Wednesday) held at either YMCA or senior center. Dinner will be provided. Kids are allowed to do a walk thru of area and then present wish list for parental review.

Build Day, if grant is approved, will be held on Saturday, May 19th.

C. Review of City Sponsorship Draft

City Manager requested department draft a sponsorship policy to protect the city. Sponsorship policy is to be used for organizations that approach the city to co-sponsor an event to verify that we do not partner with a group that is not reflective of city values. Policy will be reviewed by Parks and Recreation Commission before being presented to Council for approval.

Discussion took place with some questions about who this policy will affect. Answer any organization or group that approaches the city to co-sponsor any event.

Copy of draft attached to minutes.

D. Commissioner Update on Major Park Concerns

Question was raised by Commissioner Flores regarding money received by the city from insurance companies for damage done to city property. Wanted to know if money received for damaged park property could go directly back to department to repair or replace instead of going to general fun.

Deputy Director Crawford advised that the director is aware of the situation and is reviewing the process to see if any changes can be made.

Commissioner Gomez brought up issue of lights at Nunez Park basketball court. Area is used by youth even during evening hours and all lights are not working.

Commissioner Jacobs advised that there are issues at Delmann Heights that she will bring forward at a later date. Also, advised that Nicholson Park garden has some excess mulch if needed. Deputy Director Crawford stated she will advise the gardeners at the community garden.

5. ANNOUNCEMENTS

◆ Upcoming Events

❖ CID Awards – March – TBA

Event to be held at end of March

❖ SB Arts Fest – March 24th – Noon – 9:00 pm – San Manuel Stadium

Department providing activity area for kids with projects related to the arts.

❖ Circle 2.0 – April 21st – TBA

Commissioner Jacobs provided basic information regarding a neighborhood association event to replant trees throughout the city that have been removed. Details are still being finalized.

❖ Cinco de Mayo – May 5th – 11:00 am – 6:00 pm – Court Street Square

There will be food vendors and others as well as a car show and a local band to provide entertainment. Department will have a booth to provide information to community about events and activities provided by the department. Commissioners are invited to assist.

◆ Director's Report

Deputy Director Crawford advised department is working on presentation of budget to City Manager and Council. Each department is responsible for presenting their own budget.

Deputy Director Crawford was unable to provide any information regarding status of projects. Director Tickemyer will go over at next meeting.

❖ **Agenda Items**

• **Council Agenda Items for March 7, 2018**

- Jerry Lewis Swim Center – Shade Structure

❖ **Projects (Update)**

- Jerry Lewis Swim Center filtration replacement
- Pool Re-plastering
- Nunez Pool filtration replacement
- On-going electrical repairs in parks

◆ **Commissioner Announcements**

- No announcements

6. ADJOURNMENT

Motion: At 5:18 p.m. Commissioner Flores moved to adjourn to the next regular meeting scheduled for March 15, 2018 at 4:00 p.m. at the Conference Room located at 201A North "E" Street, Suite 103, San Bernardino, CA 92401. Commissioner Davison seconded the motion. Voice vote reflected unanimous approval.

Respectfully submitted,

By Lesla Nichols

Lesla Nichols
Administrative Assistant



*Parks, Recreation and
Community Services Department*

Draft

2018 Park Revitalization Dates

<u><i>Date</i></u>	<u><i>Location</i></u>	<u><i>Event Time</i></u>
April 21st	Lytle Creek Park	8:00 am – 12:00 noon 7:00 am Registration
June 23 rd	Speicher Park	8:00 am – 12:00 noon 7:00 am Registration
July 28 th	Nicholson	8:00 am – 12:00 noon 7:00 am Registration
August 18 th	4 th Ward	8:00 am – 12:00 noon 7:00 am Registration
September 15 th	5 th Ward	8:00 am – 12:00 noon 7:00 am Registration
October 27 th	Meadowbrook	8:00 am – 12:00 noon 7:00 am Registration
December 1 st	Perris Hill Park	8:00 am – 12:00 noon 7:00 am Registration



SAN BERNARDINO

ARTSFEST

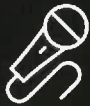
March 24, 2018 | Noon - 9 p.m. | San Manuel Stadium
SBCity.org/SBArtsFest ● Facebook.com/SBArtsFest



Art Displays



Performing Arts



Live Music



Chalk Art



Beverages



Food Trucks

